

**Artisan Market
at Columbia strEAT
Food Truck Festival
BC Artisan**

MARKETING SOCIETY
**Saturday, July 28th, 2018
4:00 to 10:00 pm**

**APPLICATION TO EXHIBIT + CONTRACT
ARTISAN - CRAFT ONLY**

Please complete, sign & forward with payment to:
BC Artisan Marketing Society, PO Box 39048
Surrey, BC V3S 9A7 OR Fax to:778-564-3947

Tel:604.-543-4593 E: info@bcartisanmarketingsociety.c

Artisan Market Managed by BC Artisan Marketing Society
Society Registration No: S-0050026 Date of incorporation: Dec 13, 2005

The Anvil Centre – New Westminster, BC

Vendor/Company Name _____

Address _____ City _____

Prov _____ Postal Code _____ E-mail _____

Ph (____) _____ Fx (____) _____ Web _____

Vendor Contact Person _____

Products you intend to sell: _____

****Please fill out the Eligibility Questionnaire on page 3 & submit pictures of your products with full description**

EXHIBIT SPACE FEES

10 ft wide x 10ft deep pipe and drape booth _____ x \$ 215/booth = \$ _____

10 ft wide x 6 ft deep pipe and drape booth _____ x \$ 130/booth = \$ _____

8 ft wide x 6 ft deep pipe and drape booth _____ x \$ 105/booth = \$ _____

Premium Location Options: Sidewalk Surcharge _____ x \$ 50 = \$ _____

Corner Surcharge _____ x \$ 25 = \$ _____

Skirted, Covered Table rental 6 ft x 2 ft Table ___ x \$ 50 = \$ _____

8 ft x 2 ft Table ___ x \$ 60 = \$ _____

***Note:** Pipe and drape booths do not include tables.

Net Total \$ _____

Black Skirted Tables are available for rent

5% GST \$ _____

Total Payable \$ _____

PAYMENT METHOD

E-Transfer, Check Enclosed, Payable to BC Artisan Marketing Society **OR** Charge to VisMaster Card

Card Number _____ Expiry Date _____

Cardholder Name _____ Cardholder Signature _____

Full Payment to charge now: \$ _____

Given the agreement on this application and subject to the conditions expressed herein, the company listed on this document agrees to abide by the terms and conditions outlined on the reverse of this Application to Exhibit and Contract.

Authorized Vendor's Name _____ **Signature** _____

Title _____ Contact Phone _____

Note Incomplete applications or those without accompanying payment cannot be processed.

GST Registration No. RT 812448140 Soc.Reg#S-0050026

Accepted by Market Management: _____ Date: _____

Booth Number(s) Assigned: _____

Payment Received: \$ _____

**Artisan Market at Columbia strEAT
Food Truck Festival**

Terms & Conditions

The company or individual named on the contract shall be referred to as the Exhibitor. The BC Artisan Marketing Society producers of the Artisan Market shall be referred to as Show Management. The Anvil Centre & The City of New Westminster shall be referred to as the Facility.

The exhibitor assumes all responsibility for its property, including any and all loss, theft, or damage to Exhibitor's displays, equipment and other property while on the premises of the Facility and hereby waives any demand or claim it may have against the Facility, Show Management, all service contractors, including its staff members and officers. All property will remain under the custody and control of the Exhibitor whether in transit to and from the Facility, or within the Facility or within the confines of its booth space. In addition the Exhibitor agrees to defend, if requested, indemnify and hold harmless Show Management, the Facility, all service contractors and their respective parent, subsidiary and other related or affiliated companies from and against any liabilities, claims, damages, suits, costs and expenses, including without limitation legal fees and costs, arising from or in connection with the exhibitor's occupancy and use of the exhibition premises or any part thereof or any negligent act, error or omission of the exhibitor or its employees, subcontractors or agents.

1. Subletting of Space

The subletting of space is not permitted

2. Insurance + Liability

The vendor agrees that they are solely responsible for their product(s) during the Artisan Market and will not hold The BC Artisan Marketing Society, Executive Event Production Inc., The Anvil Centre or The City of New Westminster responsible for any theft, damage or vandalism. The vendor is liable for any damage caused to the building or to standard booth equipment, or to other vendors' property. Further, the vendor also agrees to provide its own insurance and that The BC Artisan Marketing Society, Executive Event Production Inc., The Anvil Centre or The City of New Westminster will not be held responsible for any injuries.

3. Exhibit Space Fee + Cancellation Policy

Applications must be accompanied by payment in full. Full payment is due with application. No cancellations will be accepted.

4. Sampling + Sale of Products

Free samples are permitted for distribution to visitors. The selling of goods is encouraged from within the exhibit space. All food vendors including exhibitors who are sampling food must apply for Temporary Health Permits. These forms will be sent to you by show management, if applicable.

5. Exhibit Displays

Displays must be staffed during the event at all times. You are responsible for setting up your display and cleaning up your area.

6. Set Up & Take Down

Set-Up times are Saturday, July 28th, 2018 from 10:00am – 3:00pm. Take-down times are July 28th, 2018 from 10:00pm – Midnight. The Artisan market officially opens to the public July 28th, 2018 from 4:00pm – 10:00pm, with food truck component open from at 4:00pm – 10:00pm. The Anvil Centre may also be host to live musical concerts within its other areas.

7. Show Management's right to make changes

Show Management reserves the right to make changes, amendments and additions to these rules and regulations at any time and all changes, amendments and additions so made shall be binding on the exhibitor with the provision that all exhibitors be advised of any such changes. Any matters not covered herein are subject to decision by Show Management.

8. Applicable Law

When signed by the parties, this application for space constitutes a binding contract enforceable under the laws of the Province of British Columbia. Should a court of competent jurisdiction herein find any provision invalid, such invalidation shall not affect the terms of this contract.

I have read and understand the Terms and Conditions. I understand that by writing my name and signing the area below, that I am officially signing this document and agreeing to the Terms and Conditions as outlined.

Authorized Agent's Name _____ **Signature** _____

Date _____

Artisan Market at The Anvil Centre during The Columbia strEAT Food Truck Festival

Eligibility Questionnaire for Artisan/Crafter Vendor Booth

A. Name of Artisan/Business: _____

B. Location of retail sales (if any) _____

C. Owner/Artisan: _____

D. List the Products to be sold at the Artisan Market, along with price range. Please provide pictures either by email as jpeg images or send to our office

E. Describe in detail how you create each item

F. Number of Employees working for you (if any) and what role do they play in assisting you?

G. Are any components of your work created, designed or produced by someone other than yourself? If yes, please explain in detail.

H. If products sold through other retail outlets, please provide list.

I. What other Juried Shows have you participated in? Please list below

I certify that the information above is true and accurate and that I am the designer, creator and producer of my work

Signature of artisan/business owner

Date